



Minutes

DISTRICT-WIDE SENATE RETREAT

Friday, September 15th

11:30am – 4:30pm

Grossmont College Griffin Gate

Attendees: Ari Ahmadian, Monica Blando, Yvette Macy, Valerie Peterson, Bryan Lam,

Dawn Hueft, Cindy Emerson, Kasi Althaus, Elaine Adlam, Della Elliot,

Tyler Dranguet, JaQueline Osbourne, Ricardo Galicia, Tyson Gingery

Guests: Vice Chancellor of Business Services – Sue Rearic

Vice Chancellor for Workforce & Organizational Development – John Valencia

Director Human Resources – Alyssa Brown

Meeting Open: 11:40am

I. Lunch/ Icebreaker

II. Participatory Governance Discussion

Ari presented a power point on participatory governance. Discussion of pros and cons.

III. Site Reports/Accomplishments

Tabled

IV. Planning Coordination

- **Classified Professional Development Day:**

Discussion regarding changing the name of the event and how Senate envisions this day.

- **Official Name Selection:**

Suggestion “Classified Professionals Day”

Motion – Kasi Althaus/Second – Yvette Macy/ Unanimous

- **Chair Selection and Responsibilities:**

i) Grossmont volunteered to tri chair – Elaine Adlam, Monica Blando and Cindy Emerson. Elaine will be point of contact and communicator.

ii) Classified Senate Handbook – Ari has been working on it and suggests that the various committees update the document as we move forward.



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- Sub – Committee Selection:
Food: Need 2016 Grossmont headcount.
Volunteers: Yvette Macy

Entertainment/Music/ Workshops:

- * Discussion regarding District and Grossmont Professional Development (PD) involvement. The feeling was that PD role is feedback and not organization.
- * Discussion regarding the need to look at the “Needs Survey” for schedule recommendations.
- * Discussion regarding asking if Constituency want something different – email/ survey/talk.
- * Make a tri – chair to ensure all sites are heard.

Volunteers: Ari Ahmadian, Valerie Peterson, Cindy Emerson, Tyson Gingery

Facilities:

Volunteers: Ricardo Galicia

PR:

- * Dawn and Bryan to recruit students for a competition for designing our art work.

Volunteers: Bryan Lam, Dawn Hueft

Fiscal:

- * Discussion of building a budget and presenting it to the Chancellor at the Leadership meeting.
- * Can Foundation cover the costs? An account of all possible streams of income will be needed before meeting with the Chancellor.
- * There is a need to be very specific regarding costs.
- * Grossmont Professional Development (PD) has offered to cover some of the costs for PD. Discussion regarding this and the role PD would play.

Volunteers: All site Treasurers

Donations/Opportunity Drive:

Volunteers: Della Elliot and Yvette Macy

Registration: Kasi Althouse

Discussion regarding getting people to attend. Communication with the Chancellor could include – can we close offices? Can Managers cover?



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- Theme:
Discussion with the theme “CommUnity” was adopted unanimously.
- Handbook:
Ari has been working on it and suggests that the various committees update the document as we move forward. Same unanimously agreed to.
- Timeline:
Chairs to have planning meeting in October. Chairs will notify sites.

- **Thank You Grams:**

There has been a great response to this fundraising effort in the past.

- Fundraiser Logistics:

Treasurer Report –

Kasi Althouse reported that last year \$1172 was made and this money is to be split between the 3 sites. There were \$142 in expenses, leaving \$390.66 for each site. Kasi proposed that \$300 be distributed to each site and the remaining \$90 from each site would remain for expenses.

Motion – Dawn Heuft/ Second – Cindy Emerson/ Unanimous

Discussion:

- * Should we ask for candy donations?
- * A form has been created to make deposits as the monies come in.
- * Dawn volunteered to purchase bags and candy.
- * If monies not received then Thank You Grams do not go out. There is a need to keep a closer eye on the same.
- * There was a suggestion to put out a “save the date” – Della Elliot to send it out at the beginning of October.

- Timeline: Give out 2 weeks before Thanksgiving

- Selection of Site Points of Contact:

District: Dawn Heuft and JaQueline Osbourne

Grossmont: Monica

Cuyamaca: Ari Ahmadian, Valerie Peterson and Veronica Nieves

- **Chancellor’s Classified Senate Award:**

- New Criteria: After feedback from stakeholders, a new application packet was created. The process has been changes to reflect Classified Senate values.



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- Timeline:
 - * Proposal given to send an email out to solicit nominations on the 29th of September 2017, with a deadline of October 20th, 2017. Proposal unanimously accepted.
 - * A task force will be set up prior to October 20th deadline.
 - * Each Senate site will be responsible for screening the nominees of their site. The top 2 candidates from each site will be sent forward to an all site Senate taskforce November 3rd, 2017.
 - * The nominations will be given to the Chancellor to review with a decision as close to November 13th as possible. Dawn Heuft will coordinate dates with the Chancellor.
 - * Present to the winners the last week of November or first week of December with the Board presentation to occur December 12th, 2017.
- Discussion on how to raise awareness. Ari has created a template email. She will send it out along with the timeline to each site.

V. Business Items:

- Calendar next district wide Senate retreat:
Tentative date agreed upon unanimously - September 28th, 2018.
- Election logistics: Tabled
- Open Discussion

Meeting Closed: 4:00pm